

FACILITY RENTALS FAQ



STUDIO A (Ground Floor)

- Why do you need 48 hours' notice to rent the space?
 - The terms of our building lease require us to vet all use of the space by external organizations.
- What's included in the rental?
 - A private kitchenette (sink, dishwasher, mini fridge). Access to bathrooms. 75 black folding chairs, 30 stacking black chairs, and 10 gold folding chairs. Six 8-foot tables. Backless wooden benches. Studio has refinished hardwood floors.
- How do I control the temperature?
 - There is a thermostat in the studio. Make sure to turn off any A/C or heat when you leave.
- Tell me more about the kitchen. Can I use the fridge?
 - Yes, you may use the mini fridge, but please take out items every night. If you have the space for longer than one day and wish to keep items overnight, please check in with your rental coordinator. You must bring your own supplies for the sink and dishwasher.
- Where are the chairs stored?
 - Chairs are stored in a closet in Studio A. Please return them to this location at the end of each day, except by prior arrangement with Pig Iron.
- Which bathrooms should I use?
 - Mens and womens bathrooms for Studio A are located in the hallway leading to the rest of the building.
- Are there cleaning supplies and where are they stored?
 - For unexpected spills and to keep the kitchenette and space tidy, you can find basic cleaning supplies either under the sink in the kitchen, or in the facilities closet located between the bathrooms.
- Where is the first aid kit?
 - For emergencies, there is a first aid kit in the facilities closet.
- What should I do with the trash?
 - At the end of each day, remove your trash and recycling from the space (replace the bags with ones found in the facilities closet) and bring it to the dumpsters in the parking lot.
- Can I wear shoes in the space?
 - Yes, shoes are permitted, but please avoid cleats or other high impact, puncture-and-marking-prone footwear. If you have any questions about what this might be or what is allowed, feel free to contact your rental coordinator.
- Is there storage space available?
 - Limited, short-term storage space may be available for multi-day rentals by prior arrangement ONLY.
- Can I hang things on the walls?
 - No holes may be put in the walls. Command strips or other removable adhesives may be used but only with prior Pig Iron approval. Check with your rental representative before hanging anything. Holes, chipped paint, residue left on the walls, etc, will result in a charge for repair.
- Can I leave things in the space overnight?
 - See "Is there storage space available?" Otherwise, nothing may be left in the space overnight.
- Can I invite the public in?
 - Only by prior arrangement with Pig Iron.
- What if I want to borrow Pig Iron equipment?
 - You must get in touch with your rental coordinator prior to rental to make arrangements.
- What do I need to do when I leave at night?
 - Please restore the chairs and tables to their original locations; sweep and mop the floor (broom/dustpan and mop/bucket are located in the facilities closet); turn off the heat or air conditioning; turn off all lights; lock all doors behind you as you exit.

FACILITY RENTALS FAQ



STUDIO B (Ground Floor)

- Why do you need 48 hours' notice to rent the space?
 - The terms of our building lease require us to vet all use of the space by external organizations.
- What's included in the rental?
 - Use of lounge and rehearsal piano. Seating for 100 (75 folding chairs and backless wooden benches) available upon request. Studio has refinished hardwood floors. Basic rep lighting plot.
- How do I control the temperature?
 - There is a thermostat in the studio. Make sure to turn off any A/C or heat when you leave.
- Which bathrooms should I use?
 - Bathrooms are located in the entry hallway.
- Are there cleaning supplies and where are they stored?
 - For unexpected spills and to keep the spaces tidy, you can find basic cleaning supplies in the facilities closet, located between the men's and women's bathroom.
- Where is the first aid kit?
 - The first aid kit is in the facilities closet.. If you are renting long-term, please consider bringing your own.
- What should I do with the trash?
 - At the end of each day, remove all of your trash and recycling from the studio and lounge (replace the bag with one from the facilities closet) and bring it to the dumpsters in the parking lot.
- Can I use the piano?
 - Yes. The piano is included in the rental cost. Please restore it to its original location in the lounge at the end of each day. Any damage to the piano or walls/doors as a result of playing or moving the piano will result in a damage fee.
- Where are the chairs stored?
 - Under the north stairs of the building, in the basement – just down the steps from the piano. Please return them to this location at the end of each day, except by prior arrangement with Pig Iron.
- Can I wear shoes in the space?
 - Only costume shoes are allowed in the space; no street shoes. Additionally, please avoid cleats, high heels or other high impact, puncture-and-marking-prone footwear.
- Is there storage space available?
 - Limited, short-term storage space may be available for multi-day rentals by prior arrangement ONLY.
- Can I hang things on the walls?
 - Nothing may be hung on or stuck to the walls.
- Can I leave things in the space overnight?
 - See "Is there storage space available?" Otherwise, nothing may be left in the space overnight.
- Can I invite the public in?
 - Only by special, prior arrangement with Pig Iron.
- Can I have food in the space?
 - No, only water should be brought into the space. All food and other beverages can be eaten in the lounge outside the studio.
- What if I want to borrow Pig Iron equipment?
 - You must get in touch with your rental coordinator prior to rental to make arrangements.
- What do I need to do when I leave at night?
 - Please restore the chairs and piano to their original locations; sweep and mop the floor (broom/dustpan and mop/bucket are located in the facilities closet; turn off the heat or air conditioning; turn off all lights; lock all doors behind you as you exit.

FACILITY RENTALS FAQ



STUDIO C (Basement)

- Why do you need 48 hours' notice to rent the space?
 - The terms of our building lease require us to vet all use of the space by external organizations.
- What's included in the rental?
 - Bathrooms and shower. Seating for 100 (75 folding chairs and backless wooden benches) available upon request. Access to the basement kitchen is available through special arrangement.
- How do I control the temperature?
 - There is a thermostat in the studio. Make sure to turn off any A/C or heat when you leave.
- What should I do with the trash?
 - At the end of each day, remove all trash and recycling bags (replace the bag with ones found under the kitchen sink) and bring it to the dumpsters in the parking lot.
- Can I use the piano?
 - No. Use of the lounge and piano is not included in the Studio C/ basement rental.
- Where are the chairs stored?
 - Under the north stairs of the building, in the basement. Please return them to this location at the end of each day, except by prior arrangement with Pig Iron.
- Are there cleaning supplies and where are they stored?
 - For unexpected spills and to keep the kitchen and workspaces tidy, you can find basic cleaning supplies under the sink or in the mop area in the kitchen.
- Where is the first aid kit?
 - The first aid kit is hanging on the wall in the basement kitchen. If you are renting long-term, please consider bringing your own.
- Which bathrooms should I use?
 - Two bathrooms are located in the basement, and are not gender specific. Please contact your rental coordinator if supplies are running low. There is a shower in one of the basement bathrooms should you need it; please use your own supplies.
- Can I wear shoes in the space?
 - Only costume shoes are allowed in the space; no street shoes. Additionally, please avoid cleats, high heels or other high impact, puncture-and-marking-prone footwear.
- Is there storage space available?
 - Limited, short-term storage space may be available for multi-day rentals by prior arrangement ONLY.
- Can I use the dressing rooms?
 - Only when school is not in session. Keys can be provided by prior arrangement.
- Can I hang things on the walls?
 - Nothing may be hung on or stuck to the walls.
- Can I leave things in the space overnight?
 - See "Is there storage space available?" Otherwise, nothing may be left in the space overnight.
- Can I invite the public in?
 - Only by special, prior arrangement with Pig Iron.
- Can I have food in the space?
 - No, only water should be brought into the space. All food and other beverages can be eaten in the kitchen area.
- What if I want to borrow Pig Iron equipment?
 - You MUST get in touch with your rental coordinator prior to rental to make arrangements.
- What do I need to do when I leave at night?
 - Please restore the chairs to their original locations; sweep and mop the floor (broom/dustpan and mop/bucket are located by the utility sink in the basement kitchen); turn off heat and air conditioning; turn off all lights; lock all doors behind you as you exit.